

DEMAND LETTER—ATTORNEY REFERRAL

TO: Monson Law Office P.C.
1865 NW 169th Place, Suite 208
Beaverton, OR 97006
Telephone: 503.828.1820
Facsimile: 503.828.1893
E-Mail: miles@monsonlawoffice.com or scott@monsonlawoffice.com
Website: www.monsonlawoffice.com

Part 1. Debtor(s) Information

Debtor: _____ SSN: _____

DOB: _____

License State: _____ License Number: _____

Address: _____

Prior Bankruptcy Filing: No Yes If Yes, Chapter: 7 11 13

If Yes, Case Number: _____

Debtor: _____ SSN: _____

DOB: _____

License State: _____ License Number: _____

Address: _____

Prior Bankruptcy Filing: No Yes If Yes, Chapter: 7 11 13

If Yes, Case Number: _____

Account Number(s): _____

Collateral: _____

Part 2. Default Information

- Account PRINCIPAL Balance (Excluding Accrued Interest): \$ _____
 - Accrued Interest to _____ (Date): \$ _____
 - Interest Accrues from _____ (Date) on PRINCIPAL Balance at _____ percent per annum
 - Regular Payment Due Date: _____
 - Amount of each Installment: \$ _____
 - Amount of TOTAL Arrearage Owing: \$ _____
(This is all past due payments, principal and interest—what it would take to bring the account current)
 - Monthly Breakdown of TOTAL Arrearage Owing: _____
- _____
- _____

- Amount of TOTAL Late charges included in Arrearage above: \$ _____
 - Monthly breakdown on unpaid late charges: _____
- _____
- _____
- _____

Part 3. IMPORTANT DOCUMENTS YOU NEED TO ATTACH

- Promissory note or contract (copy)
- Security agreement (copy)
- Certificate of title (copy) or trust deed (copy), if any

Part 4. Tell us what else you think we should know (attach extra sheet if necessary)

Part 5. Contact Information

Contact/Rep: _____

Phone No: _____

Address: _____

Fax No: _____

E-Mail: _____

Date: _____

By: _____

PLEASE NOTE: If a demand letter is sent by our office, we cannot take any legal action against the debtor for 30 days from the date of the letter, pursuant to the Federal Fair Debt Collection Practices Act.